



## **JOB DESCRIPTION: CLINICIAN/TRAUMA THERAPIST**

**Position opening early 2021**

**Reports to: Owner/Director**

### **Position Summary:**

The Clinician/Trauma Therapist is responsible for providing ethically sound, evidence-based outpatient treatment in the field of mental health within a small but growing private practice. The primary client population to be served are adults and adolescents who are survivors of trauma.

### **Responsibilities:**

In the role of Clinician/Trauma Therapist, the individual is responsible for:

1. Establish therapeutic relationship with client, including any preliminary communication prior to first appointment.
2. Conduct biopsychosocial assessments with clients, and/or their families, with special attention to histories of trauma and oppression.
3. Maintain an individual caseload of 28-32 clients per week to maintain full-time status.
4. Conduct individual sessions in person (or via telehealth where indicated) with clients, as well as with partners, family, groups, or others as clinically appropriate.
5. Provide a diagnosis at the conclusion of the first session.
6. Complete assessments, treatment plans, and progress notes in a timely manner/contemporaneously as consistent with the relevant state licensing boards.
7. Conduct follow-up with clients and/or collateral contacts as needed.
8. Successfully keep neat, accurate, up to date records.
9. Obtain payments from clients as needed, updating client ledgers and ensuring timely submission of claims as appropriate.
10. Ensure safety and security of all notes, including securing hard copies under lock and key.
11. Actively participates in case review and any meetings as needed.
12. Other administrative duties associated with a small private practice where indicated.

### **Minimum Education and Experience:**

- Master's Degree in Social Work or Counseling
- At least three years' experience working with trauma survivors, with a focus on systemic oppression and interpersonal violence and abuse. Other trauma subspecialties will be considered.
- Advanced training or supervision in trauma specific interventions, such as EMDR, Somatic Experiencing, Sensorimotor Psychotherapy, somatically based interventions, IFS, TF-CBT, etc.
- Ability to quickly learn EHR systems for billing, scheduling, client records, and insurance claims; advanced knowledge of internet and email.



# Empowered HEARTS & MINDS

Counseling & Psychotherapy, LLC

**Requirements:**

- Intermediate or advanced knowledge of impacts of trauma, including Complex Trauma.
- Valid independent clinical licensure, such as LCSW, LPC, etc.
- Deeper understanding of intersectional identities, oppression, and trauma, and a strong commitment to one's own cultural competency and cultural humility process.
- Strong written and verbal communication skills.
- Ability to be credentialed with the major insurance carriers if not already paneled.
- Strong commitment to social justice.
- Ability to work independently.
- Highly organized with attention to detail.

**Preferred Qualifications:**

- Bilingual Spanish
- EMDR trained (I and II with supervision hours completed and/or working towards EMDRIA certification)
- Extensive experience working with diverse populations, including LGBTQIA+
- Certificate in Violence Against Women and Children from Rutgers School of Social Work preferred

**Physical Demands and Work Environment:**

- Office is located on second floor via staircase only.

Open to applicants looking for per-diem hours as well as full-time possibility.

Salary range: \$35 - \$50/hour. Salary negotiable dependent upon experience and skill level.

Applicants from all cultures, races, life experiences, socio-economic classes, sexual orientations, age, gender, and physical abilities are strongly encouraged to apply, especially those from historically oppressed backgrounds.

Currently the office is located in Denville, NJ, 1-2 blocks from downtown Denville, accessible from Routes 80, 46, 287, and 10.

Please send resume or CV with cover letter to Chrisula Tasiopoulos at [chrisula@empoweredheartsandminds.com](mailto:chrisula@empoweredheartsandminds.com). Please do not fax or call regarding this position.